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All papers for consideration by *International Journal of Simulation Modelling* (IJSIMM) should be submitted electronically to the Editor-in-Chief (Chinese authors should send their papers to the Representative Office).

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A letter must accompany all submissions, clearly indicating the following: the corresponding author's complete name, affiliation, address, phone and e-mail address. Short biographies (70-120 words) should be provided that detail the authors' education and work histories as well as their research interests. Small, digitized images of the authors can be included. Submission of papers to the IJSIMM is free of charge.

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Every manuscript that arrives at the editorial office is first reviewed briefly by the editor for general suitability for the journal. Notification of successful submission is sent. After initial screening the manuscript is passed on to at least two referees. A double-blind review process ensures the content's validity and relevance. Referees receive electronic versions of manuscript for review (authors' names, addresses and acknowledgement are removed to preserve anonymity). We ask our referees to finish the review within eight weeks.

Based on the comments of the referees, the editor will take a decision about the paper. The following decisions can be made: accepting the paper, reconsidering the paper after changes, and rejecting the paper. Accepted papers may not be offered elsewhere for publication. The editor may, in some circumstances, vary this process at his discretion.

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For **accepted regular papers** (up to 12 pages length), submitted after 1<sup>st</sup> March 2017, we require the payment of a **publishing fee of 890 EUR**, which covers: complete editorial workflow – paper processing and necessary correspondence beginning with the paper submission, followed by (multi-step) review process, final checking, corrections and paper acceptance, proof reading, final formatting, printing, delivering of one journal copy to the corresponding author, sending files and copies to bibliographic services for indexing/abstracting, dissemination of published papers, web page updating, cross-reference linking etc. For extra pages (over 12) an amount of **50 EUR** per page must be paid. The corresponding author will be requested for some additional data regarding the invoice content. Invoices are sent by e-mail (PDF files). Payment must be done before the paper is published.

### Length

Papers should be between 3500 and 5000 words long (12 pages or less) including all illustrations and appendices.

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Please read the following format instructions carefully. Formatting your paper correctly saves a great deal of editing time. Papers not formatted correctly will be returned. Please use the IJSIMM paper template.

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It is required to use **MS Word** text processor, **Times New Roman** font. Paper size: standard **A4**, headers and footers: 1,25 cm from edge, margins: 2,5 cm all around (all pages).

The **structure** of the paper should be as follows: title of the paper, authors' names, affiliation, e-mail addresses, abstract, key words, introduction, body of the paper, conclusion, (acknowledgements), references.

The **title** is centred on the page and is capitalized and set in boldface (font size 16 pt). Please limit the title to a maximum length of 10 words or 2 lines. It should adequately describe the content of the paper.

The **author's name(s)** follows and is also centred on the page (font size 12 pt). A blank line is required between the title and the author's name(s). Last names should be spelled out in full and succeeded by author's initials. The author's affiliation, complete mailing address, and e-mail address (all in font size 11 pt) are provided below. Phone and fax numbers do not appear.

## Abstract

A nonmathematical abstract (font size 11 pt), not exceeding 160 words, is required for all papers. It should be an abbreviated, accurate presentation of the paper contents. It should contain sufficient information to enable readers to decide whether they should obtain and read the entire paper. Do not cite references in the abstract.

## Key Words

The author should provide a list of three to six key words that clearly describe the subject matter of the paper.

**HEADINGS** should be typed in capitals and underlined, starting with **1. INTRODUCTION**, and should be set in bold (font size 14 pt) and aligned flush left. Do not add dashes, colons, etc. All headings from the Introduction to Acknowledgments are numbered sequentially using 1., 2., 3., etc. Headings must be short and clearly defined.

**Subheadings** appear in upper and lower case letters, and set in bold (font size 12 pt). Subheadings are numbered 1.1, 1.2, etc. Make no further divisions (two-level numbering at most).

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Use single column format and single line spacing. Use 12 points font size. Symbols for quantities in the text should be written in italics. The first paragraph under each heading or subheading should be flush left and subsequent paragraphs should have a six-space indentation.

A colon is inserted before an **equation** is presented, but there is no punctuation following the equation. All equations are numbered by a number enclosed in a round bracket, i.e., (3), and referred to in the text by the abbreviation Eq. and a number, i.e., Eq. (3).

## Figures and Tables

To ensure a high-quality product, figures (and charts, diagrams, photos) must be computer-drafted or digitized with at least 300 dpi. The journal is printed only in B&W (Grayscale), so an appropriate colour selection in charts is required. Figure titles appear below the figure, are flush left, and are in upper and lower case letters. When referring to a figure in the body of the text, the abbreviation "Fig." is used. Each figure should have a number in Arabic numerals.

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## Introduction

The introduction of the paper should explain the nature of the problem, previous work, purpose, and the contribution of the paper. It is assigned the number "1." and following sections are assigned numbers as needed.

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A conclusion section must be included and should indicate clearly the advantages, limitations and possible applications of the paper. Discuss about future work.

## Acknowledgements

An acknowledgement section may be presented after the conclusion, if desired.

## References

*This heading is not assigned a number.* A reference list MUST be included using the following information as a guide (max. 35 references). Only cited text references are included. Each reference is referred to in the text by a number enclosed in a square bracket, i.e., [3]. No reference to the author is necessary. Use 11 points font size.

References **must be numbered and ordered according to where they are first mentioned in the paper**, not alphabetically. All references must be complete and accurate. Examples follow.

### Journal Papers:

Surname1, Initials; Surname2, Initials (year). Title, *journal*, volume, number, pages, doi (if existent)

[1] Eldabi, T.; Irani, Z.; Paul, R. J.; Love, P. E. D. (2002). Quantitative and qualitative decision-making methods in simulation modelling, *Management Decision*, Vol. 40, No. 1, 64-73, doi:[10.1108/00251740210413370](https://doi.org/10.1108/00251740210413370)

*Journal titles should not be abbreviated. Note that journal title is set in italics.*

### Books:

Surname1, Initials; Surname2, Initials (year). Title, publisher, place of publication

[2] Law, A. M. (2015). *Simulation Modeling and Analysis*, 5<sup>th</sup> edition, McGraw-Hill, New York

*Note that the title of the book is italicized.*

### Chapters in Books:

Surname1, Initials; Surname2, Initials (year). Chapter title, editor(s) of book, *book title*, publisher, place of publication, pages

[3] Carbone, G.; Ceccarelli, M. (2005). Legged robotic systems, Kordic, V.; Lazinica, A.; Merdan, M. (Eds.), *Cutting Edge Robotics*, ARS International Vienna, pro literatur Verlag, Mammendorf, 553-576

### Proceedings Papers:

Surname1, Initials; Surname2, Initials (year). Paper title, *proceedings title*, pages

[4] Vosniakos, G.-C.; Matsas, E. (2006). Feasibility issues in robotic milling, *Proceedings of the 17<sup>th</sup> International DAAAM Symposium*, 435-436

### WWW pages:

Surname, Initials or Company name. Title, from <http://address>, date of access

[5] Rockwell Automation. Arena simulation, from <https://www.arenasimulation.com>, accessed on 27-02-2017

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